

**RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH**

F. No. RGU/REG-52/ADM/21

Dated: 31st July, 2026

CIRCULAR

It is for general information to all Heads/Directors of the Departments/Institutes that the compilation of an Annual Report for the academic year 2025-2026 is currently underway.

Therefore, all concerned Heads/Directors are hereby requested to submit the dully filled template covering academic contributions, research publications, seminar/workshops/conferences conducted, students achievements, outreach activities along with all the relevant supporting documents of your respective Departments/Institutes on or before **14th August, 2026 (Friday)** as per the attached format to the Director, IQAC via email: iqac@rgu.ac.in with a copy to the undersigned registrar@rgu.ac.in.

This is issued with the approval of the Vice Chancellor.

**Sd/-
Registrar**

F. No. RGU/REG-52/ADM/21

Dated: 31st July, 2026

Copy to:

1. PS to Vice Chancellor for information.
2. All Deans of Faculties for information.
3. PS to Registrar/Finance Officer/CoE for information.
4. Director, IQAC for information.
5. Prof. Oken Lego, Chairman, Annual Report Committee for information.
6. All Heads/Directors of the Departments/Institutes for information and necessary action.
7. Joint Director (CC) for information with a request to upload the same on the university website.
8. Deputy Registrar (Admn.) for information.
9. Office copy.



**(Dr. N.T. Rikam)
Registrar**